



Please complete the form in BLOCK CAPITALS

1. Your Personal Details

Title		Forename(s)		Surname	
Address				Postcode	
Telephone Number			Email		

2. Instruction to your Bank or Building Society to pay by Direct Debit

Please note that donations taken by us by Direct Debit will appear on your statement as 'Charity Donation - Charity Aid Foundation', as we are using the Charity Aid Foundation (CAF) to process your Direct Debit on our behalf.

I'd like to make a regular donation of:

£25 £50 £100 Other _____ **To be paid quarterly / annually (delete as appropriate)**

To start on the 1st / 15th (please delete as appropriate) of Month _____ / Year _____

Banks and Building Societies may not accept Direct Debit Instructions for some types of accounts.

Instruction to Bank/Building Society:

Please pay Charities Aid Foundation Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Charities Aid Foundation and if so, details will be passed electronically to my Bank/Building Society.

Instruction to Bank/Building Society to pay by Direct Debit:

Name(s) of account holder(s)			
Account Number		Sort Code	
Signature(s)		Date	

If your gift totals £100/year or more, you are entitled to receive a MCC Foundation tie or scarf in addition to the MCC Foundation pin badge. Please indicate which you would prefer: scarf / tie / neither (delete as appropriate)

3. Gift Aid Declaration

If you are a UK tax payer, please tick here to make your gift worth 25% more at no extra cost to you.

Please Gift Aid this donation and any donations I make in the future or have made in the past 4 years.

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I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference. Please notify us if you want to cancel this declaration, change your name or home address or if you no longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code

4. Keeping in Touch

MCC Foundation will hold your personal information for the purposes of processing your direct debit and administering your Friendship of the Foundation. MCC Foundation will keep a copy of this form for no longer than is necessary to process your direct debit and administer your friendship of the Foundation. MCC Foundation will ensure that your personal information is kept secure and safe. You are entitled to receive a copy of your personal information held by MCC Foundation on request and to correct any inaccuracies in it. Please see MCC Foundation's Privacy Policy on lords.org/mccfoundation for more information. As a Friend of the Foundation, MCC Foundation will keep you informed about its work and what you are helping it to achieve. We will not pass your details onto any third parties without your consent.

Please return this form to us in an envelope addressed to MCC FOUNDATION, FREEPOST. Alternatively you can include it inside any other envelope you are returning to MCC.